

RIVERSIDE PRIMARY SCHOOL
MINUTES OF STANDARDS & WELFARE COMMITTEE
HELD ON FRIDAY 16 OCTOBER 2015
AT 9.15AM

Present: Hilary Sanders (Chair), Terry O'Regan (Vice Chair), Kim Williams (Headteacher), Helen Maxwell, Trish Burr, Jacob Bell.

Also present: Cheryl Baxter (Medway Clerking Service)

Item		Action by/when
1.	Welcome & apologies The Chair opened and welcomed everyone to the meeting. Apologies were received and accepted from Joy Jearum. No apology was received from Katie Sloman who may be unwell.	
2.	Declaration of Business Interests No changes have been made.	
3.	Election of the Standards & Welfare Committee Chair Hilary Sanders was nominated and unanimously elected as Chair. Trish Burr will shadow at a later date when her commitments allow.	
4.	Notification of any other urgent business Gun Wharf Accountability meeting Update on staffing – recruitment discussed in AOB “Get Medway Learning” launch. A new campaign was released yesterday aiming to improve the standards of Teachers, Governors and Schools. It had been mentioned at the Headteachers’ briefing but no other information is yet available.	
5.	Minutes of the previous meeting Minutes were not available. Chair will raise with head of Governor Services at Medway Council. This item will be brought forward to the next FGB on 10 November.	Chair
6.	Children’s Centre – update from CC Governor <ul style="list-style-type: none"> The first Advisory Board Review meeting was very productive and the report will be available on the GovernorHub before the next FGB. The Terms of Reference had been reviewed and copies will be available for the next FGB meeting. <p>The Chair commented that there needs to be evidence through progress of the impact of the centre and was advised that there is evidence through the Personal Social and Emotional development of the children. There is Nursery support in place in readiness for school transition.</p> <p>The Governors asked if there was any benefit on asking children’s librarians to come into the school and noted that the Library is coming into the school for an assembly next term and arrangements are being made for the school children to visit the library. Jacob will liaise with the Children’s Centre Manager.</p>	

	<p>out at the meeting and was a draft only as it is very early data.</p> <ul style="list-style-type: none"> • All year groups are working to the assessment without levels • All year groups are working under the new standards curriculum • Do not have the breakdown of groups yet. • Pupil progress meetings will not take place until the first week back after half term. • Rising Stars tests have been completed in the last two weeks • Historically there have been issues with children lacking test resilience, regular short Rising Stars tests should be helpful in addressing this. Teacher assessments will be considered with the test results. Each child is worth about 5%. • Current picture in terms of Attainment only, end of year targets for every year group is around 85% in line with Medway's expectations. • Current year 6 we have done a very aspirational end of year target. We have a focus group of children nowhere near where they should be at the moment but have been included in that 73%. However they are a small cohort and subject to change across the year due to inward mobility. • Currently having to provide cover for year 6 because a teacher is absent but plans have been put in place to protect the learning and in addition a timetable is in place for when the teacher returns to continue to protect the learning during a phased return. • After half term a timetable is proposed for intense work on the focus children supporting in Maths and English. This push will have an impact on progress too but this is the first year of new test assessments and the progress measures will not be released until after the tests results are out. It was felt however that sufficient progress will be made. <p>The Chair commented that we are not a coasting school in view of the improvement in reading and writing 2 years ago and writing this year to be above the median. What seems to be a grey area is whether all 3 subjects are included and the school may have to go to DfE directly for clarification.</p> <p>The two measures where progress is critical are: National Floor Standard and Coasting School Standard Floor Standard.</p> <p>It was recognised that the school is one of the better performing schools for specialist provision in the Medway LA.</p> <p>Governors asked for a breakdown of information for year 5 - What profile do we have when they left KS1 where they are currently and what are we doing if we need to accelerate them now?</p> <p>The Governors acknowledged the very good news there are two 11+ successes from the current year 6 and recognised the positive progress across KS1 in Year 2.</p>	<p>Headteacher by the FGB meeting or before Christmas</p>
9.	<p>Welfare – update from HT on social care engagement with school</p> <p>There had been a varied picture with social care engagement with the</p>	

	<p>school this term.</p> <ul style="list-style-type: none"> • A complaint had been made against a SW for non-closure when leaving a CLA child and since then there had been a slight improvement in the quality offered by a social worker attached to CHIN. • A CP case has left the school and the HT was no longer involved in the case and unable to attend the conference. • No DCPC meeting had taken place yet. Going forward a table will be prepared detailing how many referrals were made, a lot are low level Social Services engagement. The table will include PREVENT information but PREVENT referrals have been made. It was noted that all staff and Governors have had PREVENT training and received certificates. • Welfare, Social Services and Safeguarding. The case files will now be quality assured to make sure they are of a good standard and have all the information. A sample case file will go to the next DCPC meeting. 	
10.	<p>Confidentiality</p> <p>No matters of a confidential nature were discussed.</p>	
11.	<p>Any Other Business</p> <p>GW accountability meeting: The Headteacher and Hilary Sanders had attended a positive meeting with Pauline Madison (interim AD for Children Services).</p> <p>Discussions took place regarding what has been done to improve maths and what is being done to support Year 5. Also that a mock inspection is being sought as part of the Headteacher's performance management.</p> <p>Gun Wharf will source someone who is inspector trained for a peer review.</p> <p>The school, staff and Governing body are Ofsted ready and are committed to getting standards up. There were no recommendations that the Headteacher could do any more and the school will not be receiving a warning letter.</p> <p>Pauline Madison and Sarah Hall are to visit the school.</p> <p>Chair queried data sharing regarding Councillors on O&S Committees. If data is presented at a public meeting and a FOI request is made will the school data be handed over? This has been referred back to legal and Chair has written stating the form will not be returned until the pro-forma has been seen and shared with other governors for an open discussion.</p> <p>Staffing update:</p> <p>A new Office Manager has been appointed. Her start date is the Monday after the current Office Manager leaves therefore there is no hand over She has a wealth of experience in corporate administration.</p>	

	<p>An induction package is in place, SIMS training has been arranged as has shadowing the Business Manager/Office Manager at Thamesview. Nicole will work with her. For her first 2 weeks the two part-time staff will work full time. Governors agreed that robust training and induction is in place.</p> <p>FS this year have been offered that they can trial a baseline assessment. "Early Excellence" have been chosen.</p> <p>Wasps - Some parents and Early Years children had disturbed a wasps nest in the sensory garden after school hours and had been stung. The Headteacher immediately brought them into school for treatment and she praised all her staff as amazing as they stayed to help with the situation and provide refreshments.</p> <p>The Headteacher dictated a statement about the wasps that was sent out to all the parents that evening and was also put on the school website. The Headteacher also responded to a Governor's email the same evening. The following morning an A3 sheet of information was available at the school gate entrance.</p> <p>The parents involved were very supportive of the Headteacher and appreciated that they are responsible for their children when they leave the school and that they should not have been in the sensory garden.</p> <p>The Governors were satisfied that prompt action had been taken. The wasps nest has been removed and it was agreed that the Governors would not have found the nest on their site visit unless it had been disturbed.</p> <p>The Governors were concerned if the pond area is safe The pond is covered and fenced but quotes for gates is being investigated and signage is in place. Governors will inspect the sensory garden and the pond for safety</p> <p>The Governors asked if anything needed to be added into the H&S policy but were satisfied that this was not necessary. All first aid training is up to date.</p> <p>An Annual Survey based on Ofsted questions is being handed out at the next Parents Evening on 12 November.</p>	<p>Governors Health & Safety visit</p>
12.	To confirm date and time of next meeting: 10 February 2016 @ 3.45pm	
	Meeting closed at 11.05am.	
	Chair has given apologies for the next meeting of resources committee.	