



## **Friends of Riverside Primary School**

# **FoRPS Charter**

## **Aim**

To provide fun events whilst raising funds for the extras that will enhance school life for our children.

## **Values**

We are very lucky to have a very strong and supportive partnership with the school. As such we share their key values: Enjoy, Achieve, Teamwork, Respect, Communicate, Independence and Resilience. We also pride ourselves on being Happy, Helpful and Hardworking.

## **Membership**

All parents, carers and members of staff are automatically members of FoRPS. We have a team of around 12 who are closely involved with the management and organisation of events. We also have a list of regular volunteers. All help is greatly appreciated and we welcome new members to the team or as event volunteers.

## **Conduct**

A safe community is derived from a nurturing atmosphere in which all individuals are treated with respect and compassion.

As such we ask that FoRPS members:

- Act in the best interests of FoRPS at all times, in furtherance of its objectives;
- have the right to be heard;
- respect all committee members opinions and listen to their views;
- communicate calmly and clearly;
- have the right to communicate together in a safe environment;
- use technologies (including social networking sites) responsibly by not disrespecting any other member and being sensitive to the feelings of others;
- be treated with compassion, fairness, courtesy and respect. We all have the responsibility to be respectful of and sensitive to the feelings of others;
- respect that children are welcome to all FoRPS meetings and be mindful that sometimes it may be necessary to recap discussions if a member of the team has been distracted. Children will always come first at FoRPS.
- be aware of their responsibilities by reading the constitution;
- respect the school building, equipment and property belonging to themselves and other members;
- feel able to express their feelings and opinions appropriately without being interrupted;
- communicate FoRPS business with the school community via the Headteacher, the Chair being the link between FoRPS and the Headteacher;
- have collective committee responsibility; share decision making, ensure good financial practice and support the FoRPS officers;
- have a united front and support decisions made;

- make decisions regarding the allocation of funding through discussions with the Headteacher and the School's SLT, ideas may also be sought from the School Council via the Headteacher. Any final decisions regarding spending will be voted on by members at a Business Meeting.
- raise any disputes with the Chair and a meeting with all involved and at least one other member will be held. We ask that disputes, no matter how small, are raised with the Chair (or another member of the Committee) in order that they are dealt with openly and fairly to ensure the harmony of the group as a whole;
- communicate effectively with the wider school community, this is to be achieved by issuing regular newsletters, providing timely information regarding events, encouraging feedback and ideas to be shared and by ensuring the channels of communication are always open by being approachable and actively listening;
- ensure that decisions are made in line with the objectives of the association, as defined in the constitution and using the process defined in the constitution.

January 2017