



RIVERSIDE FOUNDATION STAGE ADMISSION POLICY

At Riverside Primary School and Nursery, we acknowledge and value each child as an individual and respond positively to them. We believe that parents/ carers are a child's first teacher and that we work alongside them to enable their child to develop holistically. We are sensitive to the needs of each individual child and acknowledge that the first term of a child's introduction to education is vital and that the experience should be a positive one, so that they have the opportunity to become confident and motivated learners with high self-esteem.

Admission to FS1 (Nursery)

A child may enter our Nursery once they have had their third birthday. We offer 15 hours a week, which is three hours a day, Monday – Friday. We have two sessions for our Foundation Stage 1 children:
8.30-11.30 and 12.15-3.15

Prior to entry, staff offer each child's parent or carer either a visit in school to discuss the child's entry. Parents are also encouraged to look around and visit the setting before starting.

The child's first session is an opportunity to meet their key worker and familiarise themselves with the setting. The session is discussed with parents as this may be less than three hours to get them used to the environment.

Should the child become distressed during the first unaccompanied visit, the parent/carer is phoned and can be asked to collect their child. Nursery staff will discuss with parents / carers an appropriate transition programme to ensure a smooth start in nursery. We look at each child's individual needs and plan an induction programme to support them.

In Year Transfers

Any child who transfers into the school's area and is 3 years old, will be admitted as soon as the parent wishes as long as there are enough places available.

Admission to FS2 (Reception)

During Term 6 prior to starting school the following September, Parents/Carers and children have the following induction process.

- Children and parents invited to attend a meeting with the class teacher, EYFS lead and Headteacher.
- Parents are invited to meet their child's class teacher individually to share information.
- Children are invited to a 'get to know you' session in the Foundation Stage classroom for two hours on two separate days. Following this both children and parents/carers are invited to share lunch in our hall to prepare them for this experience in September.

Starting School

We want the children to have a settled start to school life and offer a gradual process in September to support this.

Week 1 - Children stay until 12 o'clock.

Week 2 – Children stay until 1 o'clock, including having lunch.

Week 3 – Full time

During the third week and thereafter, children will attend for the full school day unless the child is becoming distressed or is not coping during the transition period. In this instance a personalised programme will be designed to help them to settle, where both parents/carers and the school agree a suitable time table to support their transition into school.

This policy will be reviewed every two years

Mrs H Robson

EYFS Leader

Date: Sept 2021